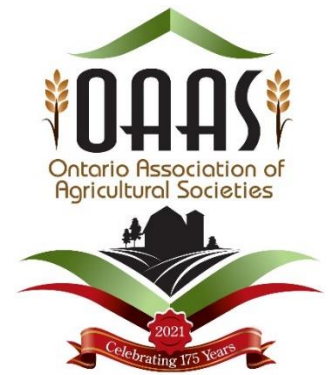


Ontario Association of Agricultural Societies
Zoom Board Meeting 7:30 pm
Tuesday, August 18, 2020



Present: Valerie Allen, Carol Cann, Randy Creighton, Heather Dillon, Beth Howell-Vervaecke, Rodger Lyster, Grace Mullen, Linda Murray, Liz O’Gorman-Smit, Heather Owens, Zach Prescott, Leonard Riopel, Bart Scherpenzeel, Brian Slaughter, Glen Syme, Brenda Tipping, and Doug Yeo

Staff: Vince Brennan, Kathryn Lambert

Absent: Wayne Pfeffer

Guests: Mike Dupuis

MINUTES

1. Call to Order
2. Welcome/Introductory Comments – Brian Slaughter
Normally deep in fairs by now – will be weird this fall not attending them
3. Roll Call – What is your tradition at your fair, what is something you do every year?
4. Appointment of Action Sheet Recorder – Valerie Allen
5. Approval of Agenda
Motion by Glen Syme to approve agenda as presented
Seconded by Liz O’Gorman-Smit
Carried
6. Declaration of Conflict of Interest
7. A reminder of the Code of Conduct signed
8. Approval of June 16, 2020 Minutes
Motion by Doug Yeo to approve minutes as distributed
Seconded by Rodger Lyster
Carried
9. Any Business from the minutes
10. Review Action Sheet – Brian
11. Correspondence Received
 - CAFE membership
Motion by Brenda Tipping to approve the renewal of CAFE membership
Seconded by Heather Owens
Carried
Yes - 14 No - 1 Abstain - 1

12. Committee Reports

Motion by Rodger Lyster to accept reports as presented

Seconded by Brenda Tipping

Carried

Program Committees

First Impressions/Strategic Implementation Program - none

Youth - none

Standing Committees

Executive – report

- Presentation by Gary MacDonald on programs and available government funding for board training
- Resilient Communities Fund

Action: Liz to begin the application process with support from the Board and potentially others from outside of the current Board who have Grant-writing experience

Finance – none

Sponsorship – reports

June 22

Motion by Beth Howell-Vervaecke to approve Andrew Icton as a member of the Ad Hoc Sponsorship Committee

Seconded by Doug Yeo

Carried

Governance – reports

- AODA – Once the Provincial Directors have completed the training and sent certificates to the Governance chair, the information package will be sent out to Districts and Ag Societies. 5 people have not submitted their forms. Please make every attempt to complete this asap and submit certificates.

Motion by Beth Howell - Vervaecke that Vince can send the AODA information to the Districts, and the Provincial Directors are expected to get their training done asap and submit the forms to Glen and Vince.

Seconded by Valerie Allen

Carried

District Director – Roles and Responsibilities document.

Recommendations: The “District Board and District Roles and Responsibilities” will be presented to the Board at the August Provincial Board Meeting, for their review.

Motion by Carol Cann - that “The District Board and District Roles and Responsibilities,” as presented by the Governance Committee, be approved for the policies of OAAS, Appendix E as amended by Glen Syme.

Seconded by Randy Creighton

Carried

- Board Structure – link with results of the survey provided in the report

Recommendations: The Governance Committee suggests that the successful candidate for a position of Vice President (1st or 2nd) would remain as the Provincial Director until the end of their term. The implementation of this process takes place gradually as a new executive is elected in the upcoming years to transition to the new format

Send your suggestions to the committee as to how to

Motion by Brenda Tipping that the Board directs the Governance to create a plan to downsize the Board by having the position of Vice President (1st or 2nd) remain as the Provincial Director until the end of their term

Seconded by Heather Owens

Yes - 7 No – 8 Abstain - 2

Defeated

- Staff Replacement Policy –

Recommendations: The Governance Committee recommends that the following plan, along with Appendix A & B. The Governance Committee, recommends the plan be called “Staff Succession Plan – Manager” and “Staff Succession Plan – Convention Administrator.”

Motion by Valerie Allen that the OAAS Board accepts a change name in Policy 3.6 from Emergency Manager and Convention Administrator Replacement Plan, to be called “**Staff Succession Plan.**” This will constitute an outline of actions for the succession of the OAAS Manager and Convention Administrator, as outlined in Appendix A & B.

Seconded by Rodger Lyster

Carried

Nomination Committee

Doug said emails had been sent to Provincial Directors asking if members are interested in being on the executive. They will be contacting people to follow up.

Valerie has offered to be a resource on leadership and leadership styles

Convention Committees

Ambassador – survey

-

Auction - none

Speaker/Sessions – report

- Speakers & Seminar topics

Registration - none

Competition – report/update not received

- Meeting on a monthly basis. Reviewing the documents to update to one style. We will create a generic page with the rules, so they don't have to be reprinted on each competition. Should be ready for the fall meeting

Hospitality – report

Ad-hoc Committees

175 Anniversary – reports

June 17

- Request for History from Fairs - Previously sent out with a request for history, pictures, and recipes

Judging Panel – Vince surveyed the members of the Judging Panel, and their suggestion was Photography for a Judging School at Convention

13. Financial report – Vince Brennan

- Review Statements, Balance sheet, Income and Expense, 2020 Budget
Motion by Liz O’Gorman-Smit to accept the financial report as presented
Seconded by Carol Cann
Carried

Kathryn – what are we doing re-affiliation (membership) fees.

- Motion** by Doug Yeo to have Finance committee examine the possibilities/options for the Membership fees for 2021
Seconded by Beth Howell-Vervaecke
Carried

Board Goals and Strategic plan for 2020 - update Beth
Communication is progressing well – chatting with ministers

For information only Provincial Directors up for elections District 1, 4, 7, 10, & 13 note: 12 is still open

14. Manager’s Report – Vince Brennan

Been quite busy since June meeting with meetings, emails though the workload has actually slowed down a bit during the past couple of weeks – working regular or maybe even few fewer hours

- Spoke to Standing Committee on Heritage and Culture and submitted a written report in early July
- Meetings with Minister Hardeman and various MPPs. Thanks for all your assistance in contacting the Ag Societies for the Funding Survey – it was an extremely short turnaround.
- 200 Fairs responded out of 211.
- We feel that information that is being sent to Ag Societies is not always being read or forwarded to the appropriate person. Therefore, we will be making changes in Assist Expo to collect additional contact information–
- In the future, we need to look at collecting additional information with the Membership fees so that we can provide stats to the government immediately and not have to collect it.
- Minister Hardeman asked that we send letters with our specific requests for funding– minus all the background info. That has been done
- Tobias Clarke is retiring the end of August, and she is scheduling a meeting with her replacement
- Will be speaking to Standing Committee Meeting – Small and Medium Enterprise – presenting on August 26. Will submit a written report as well
- Requests for Funding - Still waiting to hear back on our 3 requests
- Budget considerations - Need to remind Ag Societies that 2022 Convention fees will increase - postponed due to COVID
- Committee Meetings – Reminder - Committee Meeting Notes – must include last names in the list of attendees

15. Convention Administrator Report – Kathryn Lambert

- Meeting monthly with committees
- The burning question – what is Convention going to look like next February?
- Speak with Hotel every couple of weeks

Motion by Doug Yeo That the Convention Administrator and Manager bring a report to the Board for the October meeting of options with costings for alternatives to a traditional Convention reflecting possible restrictions in numbers of people attending.

Seconded by Liz O’Gorman Smit

Yes – 15 No – 0 Abstain – 2

Carried

Any info on Alternative platforms for virtual meetings – let Liz know refunding request

16. Adjourned – Glen Syme

Next meeting - September 15 7:30 pm

#FairAreResilient